

How to Join a Microsoft (MS) Team

This information is designed to help you support your child to use Microsoft Teams online.

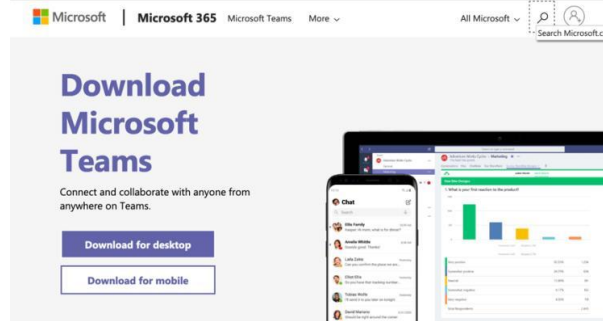
You will need your child's BWDSB login information.

Step 1: Downloading the MS Teams Application

Teams is the best experienced by logging into the downloaded version of the software, either on a desktop or laptop, or through an app on a tablet.

You can find the different versions of the software located at the following [Microsoft Link](#).

Works for both Android and iPhones.



Download Teams: <https://www.microsoft.com/en-ca/microsoft-365/microsoft-teams/download-app>

Accessing Team Meeting on an iPhone

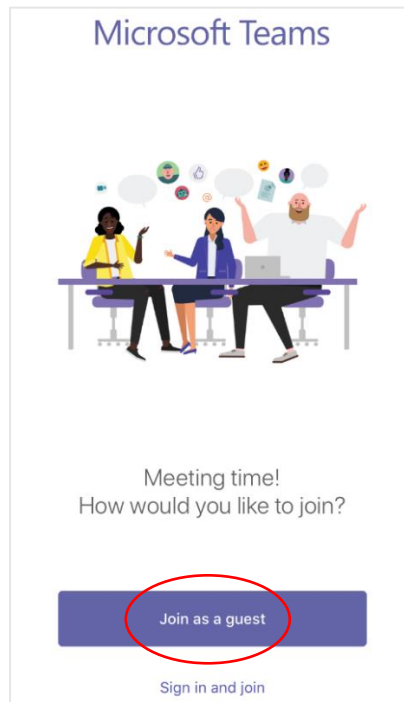
Clicking a meeting link shared by your teacher will take you directly to join the meeting!

If you accepted the "invitation" to the meeting when you received the email, please find it in your email provider calendar.

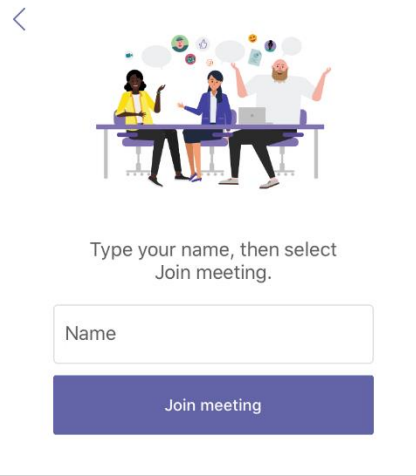
[Join Microsoft Teams Meeting](#)

[Learn more about Teams](#) | [Meeting options](#)

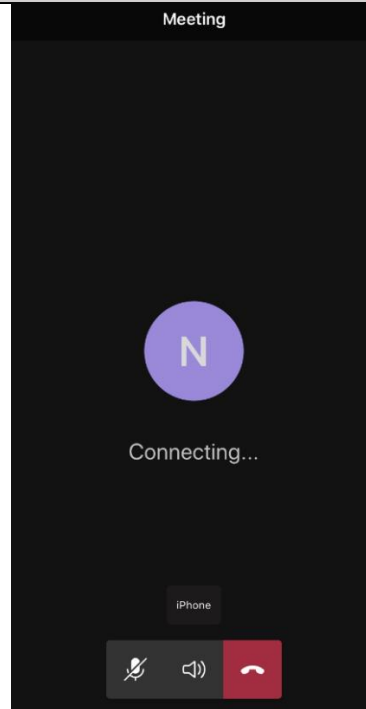
Select, "Join as Guest."



Enter your name.



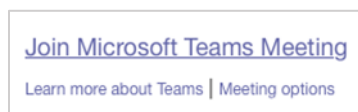
Your screen may look like this as you wait for the meeting to begin.




Accessing Team Meeting on an Android Device

Clicking a meeting link shared by your teacher will take you directly to join the meeting!



If you accepted the "invitation" to the meeting when you received the email, please find it in your email provider calendar.



Select, "Join Meeting".

		<p>Microsoft Teams</p>  <p>Meeting time! How would you like to join?</p> <p>Join meeting</p> <p>Sign in and join</p>	
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<p>Enter your name.</p>		<p>← Microsoft Teams</p> <p>Type your name, then select Join meeting.</p> <input data-bbox="941 1155 1258 1207" type="text"/> <p>Join meeting</p>	
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<p>Your screen may look like this as you wait for the meeting to begin.</p>		<p>Meeting 00:00</p>  <p>When the meeting starts, we'll let people know you're waiting in the lobby.</p> 	
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